



Position Description

Job title	Clinical Community Nurse (Host Family/Treatment Home)
Reports to	Manager- Clinical Services
Core Competencies	Advocating for Others Fostering Independence in Others Initiative Interpersonal Relations & Respect Resilience Self-Development

Job purpose

To respond to health related issues in Ongwanada's Host Family Program/Treatment Home. To ensure and maintain a preventative health practice situation by teaching and assisting Ongwanada's direct care staff, Host Family Providers and Community Counsellors to be responsive in observing managing/caring for and recording persons served health related issues. To act as a liaison between the home, the physician, outside agencies and individuals in addressing health care needs.

Safety is a priority of Ongwanada. Staff are responsible for maintaining their competencies, promoting safety and are accountable for effective person-served care. Employees are expected to follow all safe working practices established by Ongwanada for the protection of the health and safety of all workers, persons-served and visitors and to identify and report actual or potentially unsafe situations.

Duties and responsibilities

Supervise, monitor and respond to health related issues by performing duties such as: (70%)

- Provide Host Family Providers and Community Counsellors with necessary support to ensure quality health care for each person served;
- Provide facts and nursing/health assessments necessary for evaluation of the health needs of the person served;
- Teach Host Family Providers specific care procedures pertinent to the client's health needs in conjunction with the attending physician;
- Ensure adequate and complete documentation is recorded and reported to appropriate others, i.e. attending physician, planning team;
- Maintain and review pertinent health records, reports, consultations and provide any necessary follow-up;
- Schedule and coordinate health related clinics on a monthly basis as required, i.e. psychiatry, dermatology;
- Provide training for Host Family Providers, Community Counsellors in basic health care skills appropriate to the level of care required;
- Work within a multi-disciplinary team to ensure delivery of high quality health care;
- Provide professional nursing care as required, i.e. medical emergencies, specific Registered Nurse skills as per Ongwanada Policies and Procedures;
- Maintain daily documentation and statistics relating to delivery of health care, in accordance with College of Nurses Standards and Ongwanada policies;
- Maintain competency with added nursing skills as outlined by Ongwanada policies and procedures.

Provides organizational and administrative duties such as: (25%)

- Promote and maintain professional working relationships with Host Family Providers, residential staff, other departments, attending physicians and community agencies;
- Participate in regular meetings to ensure effective communication of the client's health needs with each attending physician, Community Services Supervisor and Manager, Clinical Services, as deemed

- necessary;
- Strive to acquire knowledge relevant to the nursing profession and improve application of knowledge;
- Attend Individual Support Plans, clinics, in-services and meetings, which are pertinent to the persons served' health needs;
- Participate in policy development pertaining to health issues as requested;
- Participate as a member on various Ongwanada committees as required;
- Develop proposals pertaining to health issues, complete nursing assessments and assist with health related research projects as requested.

Performs other related duties as required. (5%)

Qualifications

- Current registration as a Registered Nurse in the province of Ontario;
- Minimum 5 years' experience working with individuals with a developmental disability;
- Incumbent must have current CPR (BCLS) and maintain re-certification as per Ongwanada standards;
- Must successfully complete and maintain Non-Violent Crisis Interventions Training as per Ongwanada policies;
- Must possess a valid G Driving License with full driving privileges, insurances and have access to own vehicle;
- Must successfully complete and maintain certification in Non-Violent Crisis Intervention as per Ongwanada policies;
- Experience in health teaching and presentation skills (i.e. in-services, department meetings, etc.);
- Excellent written and oral skills (i.e. policy writing, proposals);
- Effective interpersonal skills;
- Acquired knowledge relevant to the nursing profession and the application to improve the quality of his/her professional knowledge;
- Basic or advanced foot care;
- Effective time management skills and the ability to prioritize responsibilities are essential .

Working conditions

- Ability to meet the physical demands of the job and attend work on a regular basis.

SIGNATURES:

Manager- Clinical Services

Date

Manager- Human Resources

Date

I HAVE READ AND UNDERSTAND THIS POSITION DESCRIPTION:

Incumbent

Date

Reviewed: April 2016