

## **Memo**

То:	All Ongwanada Staff
From:	Darlene Ryan
Date:	December 30, 2024.
Re:	ORC Break-In Incident – Update and Security Measures

Dear Team,

I want to inform everyone about a break-in that occurred over the holiday period at the ORC. Police were called to the scene after a community member reported broken windows and a damaged patio door.

I want to reassure you that following the incident, AHS worked closely with Maintenance to secure the premises by boarding up the affected windows and doors. The area is now secure and can still be armed by the alarm system when unoccupied.

The affected areas include Board Room 303 and the Service Coordinator/Person-Centered Planners office, as confirmed by both AHS and the police. Rest assured; we are actively collaborating with the police in their ongoing investigation. We are also evaluating additional security measures to further safeguard the premises moving forward.

If you have any questions or concerns, please don't hesitate to reach out. We will continue to keep you updated on any new developments.

Thank you for your understanding and cooperation.

Sincerely,

Darlene Ryan, Chief Financial Officer