



## Position Description

<b>Job title</b>	Registered Nurse - Community Residence
<b>Reports to</b>	Nursing Supervisor-Residential Services
<b>Core Competencies</b>	Advocating for Others Fostering Independence in Others Initiative Interpersonal Relations & Respect Resilience Self-Development

### Job purpose

To provide direct care to persons served to meet their physical, psychological and social needs. The Registered Nurse advises and assists other staff in the community residence

Safety is a priority of Ongwanada. Staff are responsible for maintaining their competencies, promoting safety and are accountable for effective person-served care. Employees are expected to follow all safe working practices established by Ongwanada for the protection of the health and safety of all workers, persons-served and visitors and to identify and report actual or potentially unsafe situations.

### Duties and responsibilities

Provides direct care for persons served by performing duties such as: (70%)

- Observing and recording health status and vital signs;
- Being alert to any change in conditions and taking appropriate nursing action;
- Administering medications, treatments, dressings, specialized feedings and other related nursing duties;
- Providing direct care of persons served and maintenance duties (i.e.: cooking, cleaning, laundry, as required);
- Observing and enforcing aseptic techniques when required for the prevention and control of the spread of infection;
- Transporting residents to day programs, appointments, recreational activities as required;
- Maintaining a safe and healthy environment;
- Assisting in the day program area as required;
- Planning and developing Support Plan goals, Activity objectives and Behaviour Support Plans as assigned;
- Assisting and teaching activities of daily living such as: personal hygiene, grooming, meal preparation and the use of leisure time;
- Working with, assisting and teaching staff in the care of medically fragile.

Performs organizational and administrative duties such as: (25%)

- Maintaining accurate and complete records;
- Attending staff meetings and in service programs as required;
- Attending Resource Team meetings and conferences as required;
- Ordering supplies as necessary;
- Ensuring maintenance and general upkeep of the community residence;
- Assisting in orienting new staff;
- Maintaining competency with added nursing skills as outlined by Ongwanada's Policies & Procedures;
- Exercising sound judgement and maintaining good rapport in dealing with persons served, parents, visitors and other staff.

Performs other related duties as assigned. (5%)

### **Qualifications**

- Current registration as a Registered Nurse in the province of Ontario;
- Current certification in cardiopulmonary resuscitation (BCLS level);
- Must successfully complete and maintain Non-Violent Crisis Interventions Training as per Ongwanada policies;
- Good oral and written communication skills as well as good judgement, counselling, analytical, organizational and teaching skills are required in order to work effectively within a multi-disciplinary team approach;
- Must maintain competency with added nursing skills as outlined in Ongwanada's Policies and Procedures;
- Must possess a valid G Driving License with full driving privileges, insurances and have access to own vehicle and must be willing to take a defensive driving course in order to provide transportation for persons served as required;
- Cooking, cleaning and laundry skills are required to maintain upkeep of the community residence;
- Experience in the nursing field working with the developmentally handicapped would be an asset;
- An understanding of the developmentally handicapped and an appreciation of the role of various disciplines in the care of the developmentally handicapped would be an asset;

### **Working conditions**

- Ability to meet the physical demands of the job and attend work on a regular basis.

SIGNATURES:

\_\_\_\_\_  
Nursing Supervisor-Residential Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Manager- Human Resources

\_\_\_\_\_  
Date

I HAVE READ AND UNDERSTAND THIS POSITION DESCRIPTION:

\_\_\_\_\_  
Incumbent

\_\_\_\_\_  
Date

**Reviewed:**